

**City Board of Education
Washington C. H. City Schools**

**Proceedings, Regular Board Meeting
April 24, 2017**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio, met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the Board of Education office on April 24, 2017 at 7:00 P.M. and proceeded to consider regular business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER: (*Agenda, Item 1*) The meeting was called to order at 7:00 P.M. by President Upthegrove.

PLEDGE OF ALLEGIANCE: (*Agenda, Item 2*) President Upthegrove asked Martin Graham to lead the Board in the Pledge of Allegiance.

ROLL CALL: (*Agenda, Item 3*) The Treasurer was requested to call the roll for the purpose of recording the attendance of members and others.

MEMBERS PRESENT: Jon Creamer, Member
 Jennifer Lynch, Member
 James Teeters, Member
 Kenneth Upthegrove, President

MEMBERS ABSENT: Craig Copas, Vice President

OTHERS PRESENT: Robert Hamm, Interim Superintendent
 Martin Graham, Record Herald
 Lisa Robinson, Secretary
 Becky Mullins, Treasurer

ADDITIONS, DELETIONS, CORRECTIONS IN THE AGENDA: (*Agenda, Item 4*)

PROPOSED AGENDA: On Friday preceding this meeting, board members were presented with a proposed agenda and other information showing business to be considered at this meeting. This explains references to the agenda, which occurred throughout the minutes.

PUBLIC PARTICIPATION: (*Agenda, Item 5*) The board president recognized members of the public at this time and provided an opportunity for citizens to address the board of education regarding agenda items.

MINUTES: (*Agenda, Item 6*) The minutes for the meeting held on March 27, 2017 and special board meeting on April 17, 2017 were included with the agenda. President Upthegrove asked if there were any corrections, additions, or deletions to the minutes.

MOTION 2017-50: Mrs. Lynch moved to approve the minutes of March 27, 2017 and the special board meeting of April 17, 2017.
 Mr. Teeters seconded the motion.
 On roll call the members voted as follows:
 Mr. Creamer, yea; Mrs. Lynch, yea;
 Mr. Teeters, yea; Mr. Upthegrove, yea. (4 yeas)
 President Upthegrove declared the motion carried.

DEPARTMENT REPORTS: (*Agenda, Item 7*) For the Board's information, please find department reports as submitted and attached.

FINANCIAL REPORTS: (*Agenda, Item 8*) The Treasurer requested and the Superintendent recommended the acceptance of the financial reports for the month of March 2017 as presented.

MOTION 2017-51: Mrs. Lynch moved to accept the financial statement as presented for the month of March 2017.
 Mr. Creamer seconded the motion.
 On roll call the members voted as follows:
 Mrs. Lynch, yea; Mr. Teeters, yea;
 Mr. Upthegrove, yea; Mr. Creamer, yea. (4 yeas)
 President Upthegrove declared the motion carried.

AMENDED APPROPRIATIONS: (*Agenda, Item 9*) The Treasurer requested and the Superintendent recommended the amended appropriations for FY17 as stated.

MOTION 2017-52: Mr. Creamer moved to approve the amended appropriations as submitted.
 Mr. Teeters seconded the motion.
 On roll call the members voted as follows:
 Mr. Teeters, yea; Mr. Upthegrove, yea;
 Mr. Creamer, yea; Mrs. Lynch, yea. (4 yeas)
 President Upthegrove declared the motion carried.

ACCEPTANCE OF DONATIONS: (*Agenda, Item 10*) The Treasurer requested and the Superintendent recommended the acceptance of the donations as stated below.

MOTION 2017-53: Mr. Teeters moved to accept the donations as stated below in the motion.

1. \$100.00 – Thompson's Orthodontics – MS Student Council – Wash DC Trip
2. \$200.00 – Tim Downing – Track Camp Fund – Warm Ups
3. \$250.00 – Eric Welsh Memorial Scholarship – Scholarship for 2017

4. \$497.75 – Blue Lion Athletic Boosters – Volleyball Camp Fund
5. \$1,000.00 –Veterans of Foreign Wars 3762 – 2 Scholarships for 2017
6. \$1,000.00 – Red Wilson Scholarship – Scholarship for 2017
7. \$7,500.00 – Katherine E. Parrett Trust – 3 Scholarships for 2017

Mr. Creamer seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Creamer, yea;

Mrs. Lynch, yea; Mr. Teeters, yea (4 yeas)

President Upthegrove declared the motion carried.

FUND RAISING BY CHARITABLE ORGANIZATION: *(Agenda, Item 11)*

As directed by Policy 9700, the Treasurer requested and the Superintendent recommended the approval for Cherry Hill Primary students/staff to collect money to benefit the WCH City Schools team for Relay for Life.

MOTION 2017-54: Mrs. Lynch moved to approve the fundraising for Relay for Life by Cherry Hill Primary students and staff.

Mr. Teeters seconded the motion.

On roll call the members voted as follows:

Mr. Creamer, yea; Mrs. Lynch, yea;

Mr. Teeters, yea; Mr. Upthegrove, yea. (4 yeas)

President Upthegrove declared the motion carried.

RESIGNATIONS: *(Agenda, Item 12)* The Superintendent recommended the acceptance of the resignation of those stated below.

MOTION 2017-55: Mr. Creamer moved to accept the resignation as stated below.

1. Tara Bivens – Middle school cheer coach (fall and winter)
2. Sarah Lind –English teacher at Washington High School, effective August 1, 2017
3. Kevin Lloyd - Principal at Belle Aire Intermediate School, effective June 21, 2017
4. Wade Mootispaw – Substitute bus driver, effective April 10, 2017
5. Eric Tattersall – Math teacher at Washington Middle School, effective August 2, 2017

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Teeters, yea;

Mr. Upthegrove, yea; Mr. Creamer, yea. (4 yeas)
President Upthegrove declared the motion carried

EMPLOYMENT: (*Agenda, Item 13*) The Superintendent recommended the employment of the persons stated in the categories below.

MOTION 2017-56: Mrs. Lynch moved to employ the persons stated in the motion below.

1. Tara Bivens – Head high school cheer coach (fall and winter)
2. Eric Butterbaugh – Casual 1
3. Tracy Johnson – Tutor, effective April 1, 2017
4. Trevor Mustain – Casual 1
5. Adam Van Dyke – Casual 1
6. Alana Walters – Timing support personnel and camera operator/setup personnel, effective April 17, 2017

Mr. Creamer seconded the motion.
On roll call the members voted as follows:
Mr. Teeters, yea; Mr. Upthegrove, yea;
Mr. Creamer, yea; Mrs. Lynch, yea. (4 yeas)
President Upthegrove declared the motion carried.

KINDERGARTEN REGISTRATION (*For Information Only*): (*Agenda, Item 14*)

For the Board's information, kindergarten registration for the 2017-2018 school year will be Monday evening, May 8, 2017 from 4:00 p.m. to 6:00 p.m. in the cafeteria of Cherry Hill Primary School. Those who cannot come on Monday evening can come to the Cherry Hill office on Tuesday, May 9 or Wednesday, May 10 from 10:00 a.m. to 2:00 p.m. Children must be 5 years old by August 1st to register for kindergarten. Please bring the following documents to register your child: birth certificate, social security number, and immunization record, verification of address and proof of custody, if applicable.

INTER-DISTRICT OPEN ENROLLMENT (*For Information Only*): (*Agenda, Item 15*)

Inter-district open enrollment applications for the 2017-2018 school year will be available beginning Monday, May 1, 2017 at 7:30 AM through and including Friday, May 26, 2017 at 4:00 PM. Applications must be picked up and returned in person to the Education Service Center at 306 Highland Avenue.

Under the inter-district open enrollment policy, students from any district in Ohio may be admitted to the Washington C.H. City Schools tuition free providing all guidelines are met. Guidelines for open enrollment will be included with the application. Students now attending under open enrollment must re-apply each new school year.

CONTRACT RECOMMENDATIONS (*For Review Only*): (*Agenda, Item 16*)

Printed for the Board's consideration are contractual status and eligibility for administrators, certified and classified employees. Recommendations for action will be taken on these contracts at the May 22, 2017 meeting.

A. Administrators

1	Brian	Cartwright	3 Year
2	Kristi	Creamer	3 Year
3	Maggie	Lyons	3 Year
4	Melissa	Marsh	3 Year
5	Troy	Montgomery	3 Year

B. Certified Employees – Eligible for a 1 Year Contract

1	Mitch	Augenstein	
2	Cheri	Bailey	(pending licensure)
3	Zach	Bloom	(pending licensure)
4	Dana	Byrne	
5	Shannon	Drake	
6	Marlin	Ellis	
7	Susan	Eubanks	(pending licensure)
8	Kimberly	Gepfrey	
9	Sherri	Green	
10	Michelle	Gernert	
11	Angela	Haithcock	(pending licensure)
12	Jennifer	Hale	
13	Becky	Junewick	
14	Molly	Kreager	
15	Mickie	Landis	
16	Sam	Leach	
17	Nancy	McDermott	
18	Leanna	May	
19	Brooke	Mohr	
20	Amanda	Patterson	(pending licensure)
21	Brett	Prince	(pending licensure)
22	Briana	Richardson	(pending licensure)
23	Kendra	Richmond	(pending licensure)
24	Leandra	Roble	
25	Becky	Smith	
26	Natalie	Waddle	(pending licensure)
27	Heather	Ward	
28	Ryan	Wells	

C. Certified Employees – Eligible for a 3 Year Contract

1	Shaleigh	Adams	(pending licensure)
2	Shannon	Bartruff	
3	Amber	Blair	
4	Mike	Copas	(pending licensure)
5	Molly	Dedo	
6	Susan	Eckles	
7	Robin	Fleak	
8	Amy	Frederick	
9	Jennifer	Garrett	
10	Mike	Holley	
11	Kelly	Howley	
12	Tracy	Johnson	
13	Courtney	Knisley	
14	Kathy	Krol	(pending licensure)
15	Derrick	Lyons	
16	Renee	McKay	(pending licensure)
17	Rachel	Metcalf	(pending licensure)
18	Melissa	Mustain	
19	Tammi	Ramsey	(pending licensure)
20	Ben	Streitenberger	
21	Ginger	Taylor	
22	Emily	Thomas	
23	Coley	Warner	

D. Classified Employees – Eligible for a 1 Year Contract

1	Larry	Adams	Casual I	
2	Janet	Bick	Sub Secretary	
3	Lauren	Bishop	Casual I	
4	Heather	Brown	Sub Cook	
5	Eric	Butterbaugh	Casual I	
6	Roxann	Carter	Casual I	
7	Kevin	Evans	Sub Secretary	
8	Dave	Fox	Sub Bus Driver	Van Driver, Attendant
9	WillaDean	Free	Sub Cook	
10	Bob	Frost	Casual I	
11	Melissa	Gillenwater	Sub Custodian	
12	Christine	Haithcock	Sub Cook	
13	James	Hargo	Van Driver	
14	Stan	Helfrich	Casual I	

15	Christian	Johnson	Casual I	
16	Amber	Knisley	Sub Custodian	
17	Karen	Maxwell	Sub Cook	
18	Debbie	May	Van Driver	
19	Rodger	Mickle	Truant Officer	
20	Diana	Mills	Van Driver	
21	Tanya	Mullen	Sub Custodian	
22	Trevor	Mustain	Casual I	
23	Barbara	Pettiford	Sub Cook	
24	Josh	Pickelheimer	Casual I	
25	Frances	Quesinberry	Sub Cook	
26	Myrna	Reisinger	Casual 2	Sub Secretary
27	Charles	Rickman	Van Driver	Attendant
28	Austin	Robinson	Casual I	
29	James	Robinson	Sub Cook	
30	Lester	Sanders	Van Driver	Sub Custodian, Lunchroom Van Driver
31	Michaela	Sanderson	Attendant	
32	Jennifer	Sciacca	Van Driver	Attendant
33	Zach	Sciacca	Van Driver	
34	Katrina	Self	Van Driver	
35	Kurt	Semler	Sub Bus Driver	Van Driver, Attendant
36	Teresa	Shoemaker	Sub Custodian	
37	Zach	Sluder	Casual I	
38	Marisa	Smith	Casual I	
39	Patricia	Smith	Van Driver	Attendant
40	Scott	Snyder	Van Driver	
41	Stacey	Timmons	Sub Custodian	
42	Adam	Van Dyke	Casual I	
43	JoLynn	Van Rhoden	Van Driver	Bus Driver Trainee, Attendant
44	Peggy	Vrettos	Sub Secretary	
45	Alec	Wayne	Casual I	
46	Dixanna	Wyatt	Sub Cook	
47	Jennifer	Yunker	Sub Cook	Sub Custodian

GIRLS BASKETBALL TEAM REQUEST: (*Agenda, Item 17*) Coach Sam Leach requested approval for the girls' basketball team to travel to a team camp in Sherrodsville, Ohio Wednesday, June 21, 2017 and return on Friday, June 23, 2017. She asked the district to provide a school bus using camp funds to cover the cost of the driver and fuel. Fundraising opportunities are available for students to help cover the cost of \$210.00 per player. Coach Leach and her staff appreciate this team bonding opportunity during the summer. The Superintendent recommended approval of this request.

MOTION 2017-57: Mrs. Lynch moved to approve the girls basketball

team to go to team camp.

Mr. Creamer seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Creamer, yea;

Mrs. Lynch, yea; Mr. Teeters, yea. (4 yeas)

President Upthegrove declared the motion carried.

8TH GRADE TRIP TO WASHINGTON DC: (*Agenda, Item 18*) The Superintendent recommended the approval of the 8th grade trip to Washington DC for the 2017-2018 school year. The trip is planned for Wednesday, November 1, 2017 – Friday, November 3, 2017 with 8 staff members accompanying 73 students.

MOTION 2017-58: Mrs. Lynch moved to approve the 8th grade trip to Washington DC for the 2017-2018 school year.

Mr. Creamer seconded the motion.

On roll call the members voted as follows:

Mr. Creamer, yea; Mrs. Lynch, yea;

Mr. Teeters, yea; Mr. Upthegrove, yea. (4 yeas)

President Upthegrove declared the motion carried.

RENTAL REQUESTS: (*Agenda, Item 19*) The Superintendent recommended the approval of the following rental requests:

MOTION 2017-59: Mr. Teeters moved to approve the rental request as stated below.

1. Kristin Preston, representing the Fayette County Choral Society and Children's Choir is requesting the use of Liberty Hall on Monday, May 29, 2017 for rehearsal and Thursday, June 1, 2017 for a concert.
2. Louis Reid, representing Wash. C.H. Excel Track Club is requesting the use of the track and field facilities from May to July of 2017 for practices and to host a meet on June 15, 2017.
3. John Pfeifer of The Gathering Place is requesting to rent the Washington High School gym and cafeteria (\$425.00 per week) for church services every Sunday from 8:00 a.m. to 1:00 p.m. from May 2017 through December 2017. There are specific dates to be determined that the HS gym/cafeteria will not be available and the MS gym/cafeteria can be used instead.
4. Matt Stanley, representing the Fayette County Community Band is requesting the use of the WMS

band room for practices on Thursday evenings from April 2017 through August 2017.

5. Jay Carey of Ohio Lions District 13 OH6 is requesting the use of the Washington Middle School cafeteria, 3-4 classrooms and Liberty Hall for district meetings on Saturday, May 20 and Saturday, July 15, 2017 from 8:00 AM – 3:00 PM.

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Teeters, yea;

Mr. Upthegrove, yea; Mr. Creamer, yea. (4 yeas)

President Upthegrove declared the motion carried.

OLD BUSINESS: (*Agenda, Item 20*) The board discussed options for portion of the old Middle School building and still are awaiting some quotes for work.

NEW BUSINESS: (*Agenda, Item 21*)

1. Southern Ohio ESC Governing Board Services Agreement– The Superintendent recommended approval of this agreement for services with SOESC, effective July 1, 2017 for FY2018. See attachment.
2. Health Insurance Rate Increase – The Treasurer requests and the Superintendent recommended the increase for health insurance, effective July 1, 2017. (See attachments.)
3. Student Accident Insurance – The Superintendent recommended the approval of student accident insurance policy for the 2017-2018 school year provided by Willis Agency.
4. The Superintendent recommended the adoption of the following policies stated below.
 - Policy 0100 – Definitions – Revised Definitions
 - Policy 0160 – Use of Electronic Mail/Text Messages – Revised Bylaw 0167.01
 - Policy 0160 –Open Meetings/Sunshine Law– Revised Bylaw 0169.02
 - Policy 1530- Evaluation of Principals and other Administrators – Revised Policy
 - Policy 2460 – Special Education – Revised Policy
 - Policy 3223 – Standard –Based School Counselor Evaluation – Revised Policy
 - Policy 5111.01 – Homeless Students – Replacement Policy
 - Policy 5111.03 – Children and Youth in Foster Care – New Policy
 - Policy 5330.02 – Procurement and Use of Epinephrine Auto Injectors in Emergency Situations – Revised Policy
 - Policy 5830 – Student Fund Raising – Revised Policy

- Policy 6605 – Crowdfunding – New Policy
- Policy 8330 – Student Records – Revised Policy
- Policy 8500 – Food Services – Revised Policy
- Policy 9700 – Relations with Special Interest Groups – Revised Policy

MOTION 2017-60: Mrs. Lynch moved to approve all four items under new business as stated above.
Mr. Teeters seconded the motion.
On roll call the members voted as follows:
Mr. Teeters, yea; Mr. Upthegrove, yea;
Mr. Creamer, yea; Mrs. Lynch, yea. (4 yeas)
President Upthegrove declared the motion carried.

PUBLIC PARTICIPATION: (*Agenda, Item 22*) This time is set aside for the public that submitted a request to address the Board by the previous Thursday before the scheduled board meeting.

EXECUTIVE SESSION: (*Agenda, Item 23*) The Board entered into executive session for the consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or student. No further business was conducted.

MOTION 2017-61: Mrs. Lynch moved to enter into executive session.
Mr. Teeters seconded the motion.
On roll call the members voted as follows:
Mr. Upthegrove, yea; Mr. Creamer, yea;
Mrs. Lynch, yea; Mr. Teeters, yea. (4 yeas)
President Upthegrove declared the motion carried.

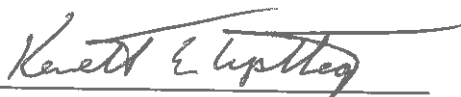
[The Board entered into executive session at 7:29 p.m.]

[The Board reentered regular session at 9:19 p.m.]

ADJOURNMENT: (*Agenda, Item 24*) President Upthegrove asked for a motion to adjourn. Mr. Creamer moved to adjourn. Mr. Teeters seconded the motion. On roll call the members voted as follows: Mr. Upthegrove, yea; Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Teeters, yea. (4 yeas) President Upthegrove declared the motion carried.

The meeting adjourned at P.M.

ATTEST


President


Treasurer